

Contract Tracing

While the following information is addressed in the *District's Draft Reopening Plan*, the NYS Governor's Office has directed school districts to post a separate document that specifically addresses Contract Tracing.

This plan will be posted to the school district's website and updated when necessary.

Contact Tracing

Contact tracing is a public health function performed by local public health departments to trace all persons who had contact with a confirmed case of COVID-19. This allows public health officials to put in place isolation or other measures to limit the spread of the virus. The district will cooperate with state and local health department contact tracing. The district will seek to assist public health departments in knowing who may have had contact at school with a confirmed case by:

- Keeping accurate attendance records of students and staff members
- Ensuring student schedules are up to date
- Keeping a log of any visitors which includes date, time and where in the school they visited
- Assist local health departments in tracing all contacts of the individual at school

Confidentiality must be maintained as required by federal and state laws and regulations. School staff will not determine who is to be excluded from school based on contact without guidance and direction from the local department of health.